

**Memphis Area Contractor Development Program**  
**Mail to: Southwest Tennessee Community College**  
**Tennessee Small Business Development Center**  
**Parrish 134**  
**Memphis, TN 38103**

☐ I/we are giving TSBDC permission to evaluate our business through application evaluation, site visits, etc., to be enrolled in the Memphis Area Contractor Development Program (MACDP).

Business Location      ☐ Memphis      ☐ Shelby/Fayette County

How did you hear about the MACDP? \_\_\_\_\_

Are you employed by any local Agency? (Please circle) YES or NO

If so which one(s)? \_\_\_\_\_

**OWNERSHIP INFORMATION**

Company Name		Phone	
Owner's Name		Mobile	
Percent ownership		E-mail	

Please list any additional owner(s) and percent ownership \_\_\_\_\_

**DEMOGRAPHICS** (For statistical purposes; does not affect participation in program)

Gender [   ] Male      [   ] Female

Check all that apply:

[   ] Caucasian      [   ] Black      [   ] Pacific Islander      [   ] Asian      [   ] Native American

[   ] Hispanic      [   ] Veteran      [   ] Service Disabled Veteran      [   ] with Disabilities

**CONTACT INFORMATION (If different from owner)**

Contact Name		Phone	
Title		E-mail	

**BUSINESS INFORMATION**

Company Name		Phone	
Address		Fax	
City, State, ZIP		E-mail	
County		Web site	

**BUSINESS INFORMATION (Cont.)**

Billing Address (if Different)		Affiliated Companies	
City, State, ZIP		Billing Phone (If different)	

**ORGANIZATION TYPE**

- ☐ Individual/Sole Proprietorship      ☐ Partnership
- ☐ Corporation, State where Corporation is filed \_\_\_\_\_
- ☐ Limited Liability Company, State \_\_\_\_\_ **(attach copy of certificate of Insurance)**

**ANNUAL REVENUES**

<input type="checkbox"/> Under \$250,000 in revenues	Number of employees*	
<input type="checkbox"/> Under \$1 million in revenues		

\*During the last 12 months the company has had an average of how many full-time equivalent (FTE) employees (i.e., a person working 20 hours per week is 0.5 FTE; a person working 40 hours per week is 1.0 FTE).

**REQUIRED DOCUMENTATION**

The following must be submitted with your Memphis Area Contractor Development Program (MACDP) application:

- ☐ Copy of business licenses
- ☐ Copy of industry licenses, if applicable
- ☐ Copy of liability insurance and bonding as applicable for your industry (construction, information technology, etc.)
- ☐ Copies of your last three (3) years tax returns
- ☐ Certification Status (if applicable)  
\_\_\_\_\_ DBE      \_\_\_\_\_ MBE      \_\_\_\_\_ SBE      \_\_\_\_\_ WBE
- ☐ Business Plan

**Attach a copy of all applicable certifications and submit your application to the nearest TSBDC location.**

<b>MEMPHIS AREA CONTRACTOR DEVELOPMENT PROGRAM</b>
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List up to five References.

	COMPANY NAME	CONTACT PERSON	ADDRESS	PHONE NUMBER	E-MAIL
1					
2					
3					
4					
5					

If you do not have references for your business, please provide your past experience.

	Job Title	Location	Brief Description	Dollar Value
1				
2				
3				
4				
5				

**MEMPHIS AREA CONTRACTOR DEVELOPMENT PROGRAM**

Please fill out information requested below if you are in products, services, or a consultant. Construction contractors please skip to next page.

**INDUSTRY**

<div><input type="checkbox"/> <b>Products</b> - Please list:</div> <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><input type="checkbox"/> <b>Services</b> - Please list:</div> <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><input type="checkbox"/> <b>Consultant</b> - Please list:</div> <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
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Construction contractors please continue with application. All other industries please stop here.

# MEMPHIS AREA CONTRACTOR DEVELOPMENT PROGRAM

## TRADES SHEET

In order that we may properly evaluate your facilities for inclusion in the Memphis Area Contractor Development Program, the entire application form must be completed in full and returned to the address identified on application form.

Below please find a list of trades that are included in the MACDP. Indentify each trade that your firm performs so that your name can be identified in all appropriate categories. **You may sign up for any combination of trades and check contract sizes.**

TRADE	Under \$15,000	\$15,000- \$35,000	\$ 35,000- \$100,000	\$100,000- \$200,000	Self-Performed Yes/No
Asphalting					
Carpentry					
Demolition					
Electrical					
Exterior Structure					
General Construction					
General Labor					
Glasswork					
Hardware Installation					
Hazmat					
HVAC					
Landscaping					
Locksmith					
Low Voltage					
Machinist					
Masonry					
Metal Work					
Painting					
Plastering					
Playgrounds					
Plumbing					
Remodeling					
Roofing					
Window Replacement					
Window Shades					
Other Specialty (identify)					